

**Sebastian Inlet District
February, 2012 Regular Commission Meeting
Wednesday, 4:00 PM, February 8, 2012
Sebastian Inlet State Park Fishing Museum
Vero Beach, Florida**

AGENDA

- I. Call to Order –Chairman Mitchell**
- II. Approval of Minutes – Regular Commission Mtg. – January 11, 2012**
- III. Information and Discussion Agenda**
 - A) Media and Information**
 - B) Executive Director’s Reports:**
 - 1. Legislative Update**
 - 2. Update on Coconut Point Project**
 - 3. Surveying Update**
 - 4. Sand Trap and Channel Dredging Update**
 - 5. DEP Cost-Share Update**
 - 6. Additional Items**
 - 7. Discussion of Consent Agenda**
- IV. RESOLUTION NO. 02.08.12-A Supporting the Proposed Sebastian Inlet District Fund Balance Policy Of The General Fund**
- V. Update on the State of the Inlet Report – Dr. Gary Zarillo, FIT**
- VI. Park Matters – Terry Coulliette**
- VII. Legal Counsel Update – Gray Robinson**
- VIII. Public Comment Period**
- IX. Consent Agenda**
 - A) Authorized Work for Commission Review:
None at this time.**

B) Recommended for Approval:

- 1. Work Order No. 1112-010-ATK - Sebastian Inlet Channel Completion Project - Fixed Seagrass Transects in the Vicinity of Vero Beach, Fl- Winter Sampling 2012. Atkins Engineering - Not-To-Exceed \$14,668**
- 2. Recommend Approval of Dickerson Florida, Inc. as the best and most responsive, responsible low-bidder for the Coconut Point Shoreline Stabilization Project, and Award Contract for Phase A Construction – Cost Not-To-Exceed \$232,535. (This is below budgeted amount of \$260,000)**

X. Commissioners Items

Commissioner Lawton Seal

Commissioner Westlake

Commissioner Perry

Commissioner Culberson

Chairman Mitchell

XI. Unfinished Business

XII. New Business

XIII. Adjournment

**Minutes of the Sebastian Inlet District
Regular Commission Meeting
February 8, 2012
4:00 p.m.**

Call to order: A regular meeting of the Sebastian Inlet District Commissioners was held at the Sebastian Inlet District Office, 114 Sixth Avenue, Indialantic, FL 32903 on February 8, 2012. The meeting was called to order at 4:00 p.m. by Chairman Beth Mitchell. All Commissioners were in attendance.

Approval of Minutes: Motion was made by Commissioner Lawton Seal to approve the minutes of the January 11, 2012 meeting. **Motion carried 5-0.**

Executive Director's Reports:

Legislative Update: Administrator Smithson attended the Florida Association of Special Districts luncheon in Tallahassee in January. HB601 to change one word in the District's Charter from "majority" to "plurality" that is being sponsored by Rep. Debbie Mayfield has gone through several committees without any issues. A presentation was given by members of the Governor's staff regarding the review of all 1,600 Districts in the state. It will take 6 – 9 months to come up with an evaluation plan and it could take up to 4 years to evaluate all the Districts.

Update on Coconut Point: Sealed bids were opened at the District Office on Jan. 20, 2012. Six bids were received but two were disqualified by the consulting engineers. The recommendation for the lowest qualified bid is on the Consent Agenda under item IX, B-2 for Dickerson Florida in the amount of \$232,535. The bid will cover Phase A only. Discussions are underway with the State Park regarding how and if they want to continue with Phases B & C.

Surveying Update: Mr. Carlile of Land and Sea Surveying Concepts has finished the winter survey and is attending the March meeting to review the implementation of new technology that was used. Requests for Statements of Qualifications for hydrographic surveying was advertised and they are due in the District Office by February 24th. A committee of Mr. Smithson, Dr. Zarillo and Ms. Knowles will bring a recommendation to the Commissioners once they are reviewed.

DEP Cost-Share Update: The District received the last of the DMMA design, permitting and construction reimbursements.

Additional Items: Ms. Knowles is working with the auditors to determine how to go about amending the budget to reflect the monetary infusion from DEP.

Discussion of Consent Agenda: Under Item IX, B-1 is a work order for Atkinson for seagrass transects in the Vero Beach area as required by permit. Item IX, B-2 was discussed under agenda item II, B-2.

Mr. James Gray of IRC reported on the Sector 3, 2B Project in Indian River County. Mr. Gray stated that the project is still on track. 60,000 cubic yards of sand has been placed on 1.2 miles of beach, making the project 60% complete.

RESOLUTION NO. 02.08.12-A – Supporting the Proposed Sebastian Inlet District Fund Balance Policy of the General Fund – Discussion ensued regarding the new policy. There was a consensus of the Commission to have Administrator Smithson make recommendations as to what funds should go where during the budget process. The resolution was read by District Legal Counsel Jack Kirschenbaum. Commissioner Culberson moved to approve the resolution. **Motion carried 5-0.**

Update on the State of the Inlet – Dr. Gary Zarillo – FIT: Dr. Zarillo discussed highlights from the wave and weather and hydrographic surveys collected throughout the year. Sand budget updates, modeling analysis, shoreline changes and calculation in GIS, sand trap dynamics from 2003 – 2011, standardized volume change rates and long and short term sand budgets were reviewed. Dr. Zarillo will be finalizing the annual report in order to have it placed on the District’s web site.

Park Matters – Terry Coulliette: Mr. Coulliette reported that the concession building was coming along and that the State Park Division Director would be visiting the Park the following week. The Park is currently in a hiring phase.

Legal Counsel – Jack Kirschenbaum: Mr. Kirschenbaum had nothing additional to add.

Public Comment: Dr. Peter Fallon, Vero Beach resident and representative of the Barrier Island Coalition stated that he was delighted to see the dredging project and he hoped to see more in the future.

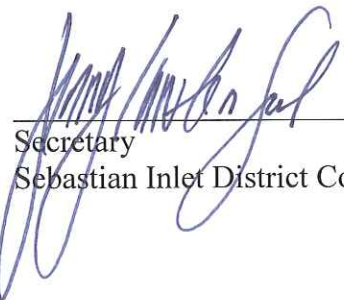
Consent Agenda: Commissioner Culberson moved to approve the consent agenda. **Motion carried 5-0.**

Commissioners Items: The Commissioners thanked Dr. Zarillo for his presentation.

Unfinished Business: There was no unfinished business.

New Business: There was no new business.

Adjournment: Chairman Mitchell adjourned the meeting at 6:15 p.m.


Secretary
Sebastian Inlet District Commission

14 March 12
Date Approved